

## LOCKOUT CHECKLIST

Step 1: Before Beginning to Service Equipment	Yes	No	N/A
Have the type and amount of energy source on the equipment been identified?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have the possible dangers related to the energy source being controlled been identified?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are the steps necessary to control the energy source understood?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have affected employees been notified when the equipment will be shut off for service?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Step 2: Shut Down Equipment	Yes	No	N/A
Have the company's safety procedures been followed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have the Manufacturer's instructions been referred to?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Step 3: Isolate the Machine or Equipment	Yes	No	N/A
Has the main breaker or control switch been shut off?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have valves been closed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have process lines been disconnected?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Step 4: Attach Lock and Tag	Yes	No	N/A
Have the lock and tag been attached?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Step 5: Control Stored Energy	Yes	No	N/A
Has the electrical capacitance been bled?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have pressure or hydraulic lines from the work area been vented or isolated?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are switches or levers that could be moved into the start position blocked, clamped or chained?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are lines containing process materials that are toxic, hot, cold, corrosive or asphyxiating cleared?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Step 6: Verify That the Energy State is at Zero	Yes	No	N/A
Have the start switches on the equipment been tested?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have pressure gauges been checked to insure that lines are depressurized?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are blocks or cribs secured?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have electrical circuits been checked to verify that voltage is at zero energy?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are blanks, used to blockfeed chemicals, secure and not leaking?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Step 7: If you have answered Yes to the above steps, begin working.			